

SES Graduate Student Seminar Program

Purpose:

The SES Graduate Student Seminar Program will promote the professional and academic development of graduate students in the School of Economic Sciences and related disciplines such as Business and Statistics by the development and management of a forum through which graduate students in both the MS and PhD programs may present research to students and faculty. The program will benefit the students presenting research through three fundamental processes. First, it will provide an opportunity for students to gain practice in presenting research and speaking in a public forum. This practice will help students when presenting an oral dissertation or thesis defense, as well as when giving presentations to potential employers, as is expected of virtually all doctoral-level job candidates. Second, it will provide a means for the students to receive valuable feedback and suggestions, and will provide a forum in which to discuss problems or questions related to the research that have proven intractable, for which a member of the audience may be able to offer a solution or strategy. Finally, it will provide a forum through which students and faculty may become familiar with the work of others here at WSU, and may foster collaborative relationships by bringing together like-minded researchers. In summary, the SES Graduate Student Seminar Program will provide substantial and significant benefit to graduate students at little cost.

Personnel:

The Graduate Student Seminar Committee is tasked with the development and management of the program, and its members include the AEGSA president, vice-president, and treasurer, as well as the committee chair, which may be held by any AEGSA member. The chair will be responsible for scheduling and advertising seminars, securing a room and equipment for the seminar, and other tasks as needed. An AEGSA officer will be responsible for purchasing refreshments for each seminar as well as any other tasks requiring the action of an official representative of the AEGSA. A faculty liaison will assist with any matters requiring departmental or other administrative authority.

Procedures:

Presentation Options

Two types of presentation venue are available. Lunch hour seminars will be fairly short and will include a lunch such as sandwiches or pizza, chips and soda. Afternoon seminars, which may accommodate a longer presentation, will be scheduled to begin just after most or all classes have ended, and will include refreshments such as cookies, fruit, soda and tea. Refreshments will be purchased with AEGSA funds.

Scheduling a Presentation

Graduate students interested in presenting research will contact the committee chair, who will provide them with a preliminary date and time of presentation. Once the room and equipment have been reserved, the chair will provide a confirmation of the presentation time.

Presentation requests must be made at least two weeks (preferably three weeks) in advance of the presentation date. No more than one of each type of presentation (lunch hour or afternoon) will be scheduled per week. Presentations will not be scheduled at times that conflict with faculty presentations, during mid-term exams or final exams, or on Fridays preceding holiday weekends.

Room and Equipment

If the speaker wishes to use her own laptop computer for the presentation, she must make an appointment with the chair to have it tested against the projector prior to the seminar date. Otherwise, the speaker may provide a PowerPoint presentation on a CD or Zip disk, and use the current chair's laptop computer for the presentation.

The chair will open the presentation room, set up any needed equipment, return the equipment after the seminar, and make sure the room is left clean.

Unless otherwise arranged, the chair will serve as moderator, introducing the speaker and closing the session.

Jake Burkey
Graduate Student Seminar Committee Chair
July 28, 2004 (Revised)

Cc: AEGSA Officers, Ron Mittelhammer, Danielle Engelhardt